

USING RACE RESULT SOFTWARE "Split Second 101"

Prepared for use in conjunction with: USSA's Data Management Study Guide

RACE RESULT SOFTWARE

ussa.org/global/ussa-race-and-event-scoring-software

USSA Race and Event Scoring Software

Software Information

USSA currently provides two separate free software packages for use by its member clubs to produce results One package is for use at Alpine, Alpine Masters, Cross Country and Snowboard competitions, the other is for use at Freestyle Competitions. There are links to download these programs at the bottom of this page.

A number of vendors have contacted USSA and submitted their software for approval as a software supplier. These software packages may have tools not available in the free software supplied by USSA. Approval status means that the vendor has submitted the latest version of the approved XML format as produced by their program to USSA and has met USSA and FIS specifications.

Software	Developer	Email	Sport	Approved	Website
Split Second	Geoff Elder	geoff@splitsecond.com	A, M, X, S	Yes	www.splitsecond.com/
Winfree	Dick Stone	dick.stone@bull.com	F	Yes	www.cedar- soft.com/wf_load.htm
CSRT	Peter Wilson	pwilson@gorge.net	A, M	Yes	CSRT
Z-Race	Jay Zwally	jayzwally@hotmail.com	А	Pending	Z-Race
Bart	Tom Kendall	teambart@aol.com	A, X	Yes	http://www.barttiming.com/
Summit Systems	Ernie Page	http://www.ebpage.com/	Х	Yes	Summit Systems

Sport Code: A = Alpine, M = Alpine Masters, X = Cross Country, S = Snowboard, F = Freestyle

If a vendor, not listed above, would like to submit their export file to USSA for consideration, they should email the file to: compservices@ussa.org. A sample hard copy must also be submitted so USSA can be assured that the hard copy layout is correct. This should be mailed to: USSA, Competition Services, PO Box 100, Park City, UT 84060.

Click on www.splitsecond.com on this USSA website page or go to actual Split Second website

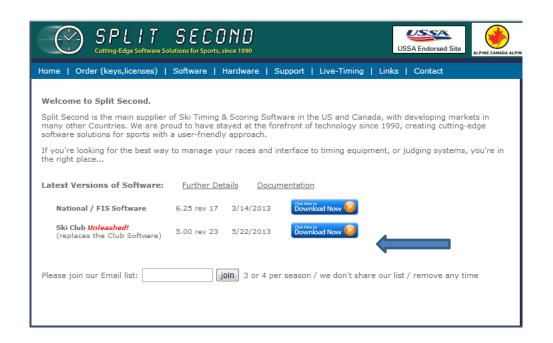
CHOICE OF SOFTWARE

There are several vendors who provide software capable of producing documents and results in the formats required by USSA and FIS

In order to prepare this presentation, it was necessary to select one:

NATIONAL/FIS Software (Split Second)

SELECT LINK ON USSA WEBSITE



National/FIS Software can be used for Alpine, Snowboard, Cross Country, Masters & Freestyle events and is the focus of this presentation.

<u>Ski-Club Unleashed!</u> offers result processing for duals, etc., and is <u>not</u> addressed in this presentation.

OPENING PAGE: Select NEXT



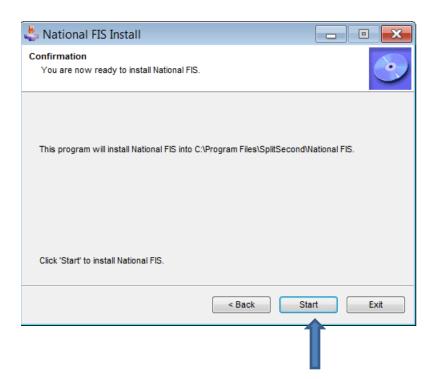
READ & ACCEPT: Select "NEXT"



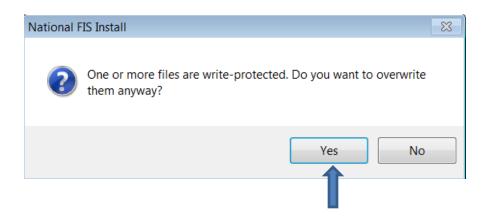
VERIFY STORAGE LOCATION: Select "NEXT"

👆 National FIS Install	
Directory Choose an installation folder and click Next to continue.	
National FIS's files will be installed in the following director	y:
C:\Program Files\SplitSecond\National FIS	
Disk space needed :	10 Mb
Available disk space :	141545
Click 'Next' to continue.	
< Back	Next > Exit

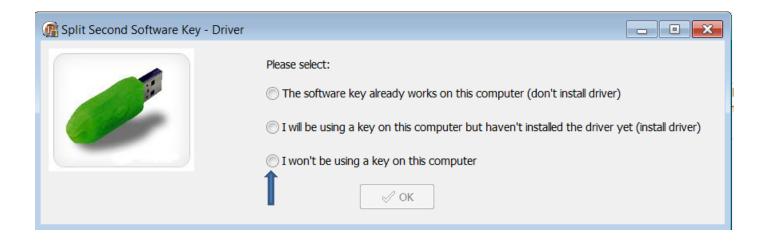
INSTALL SOFTWARE: Select "START"



CONTINUE: Select "YES"

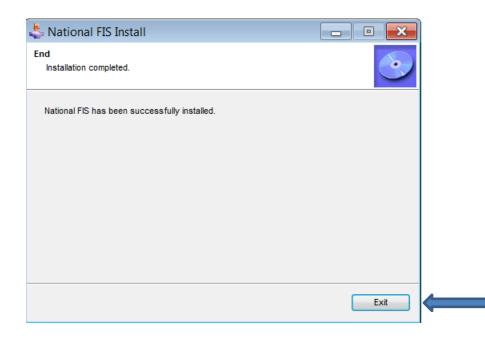


KEY REQUIRED? Make your choice



Key is required for computers linked to external timing device(s). If you are only preparing race files and printing documents, you do not have to install the key driver. (Key requires payment of a fee.)

ALL DONE: Select "EXIT"



ICON ON YOUR DESKTOP (Shortcut)



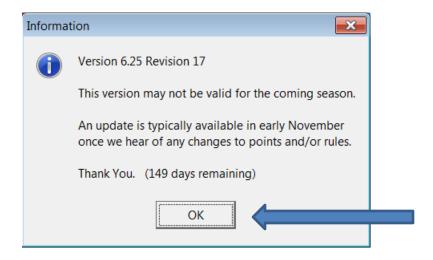
Click icon to start the software.

OPENING SCREEN



Notice year: 2013/14 will be required for current season. Notice Version #, Revision # and creation date.

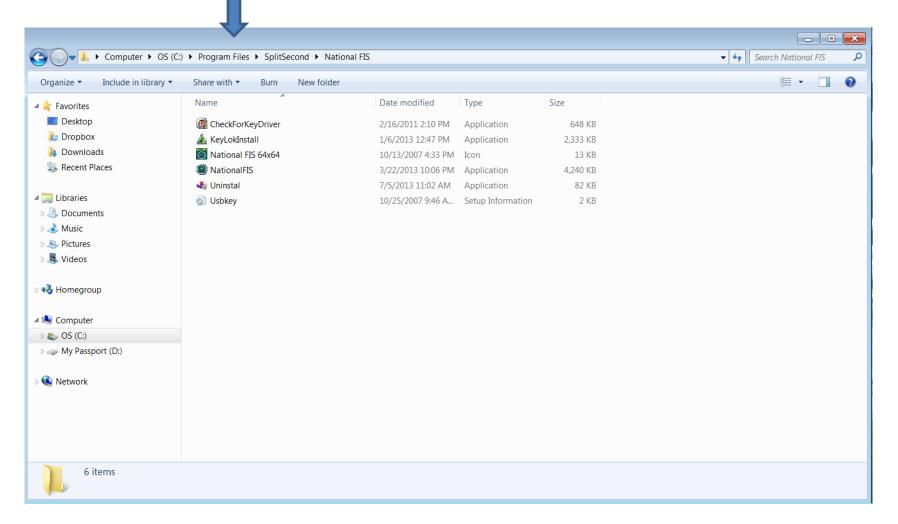
NOTICES



This screen will also be used to notify users of version updates.

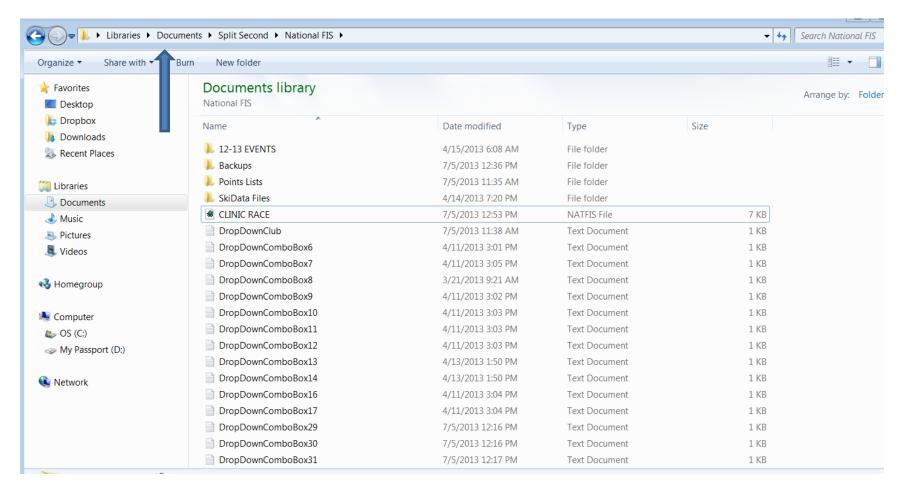
If a new version is available, user will be given option to accept or reject the download.

SOFTWARE



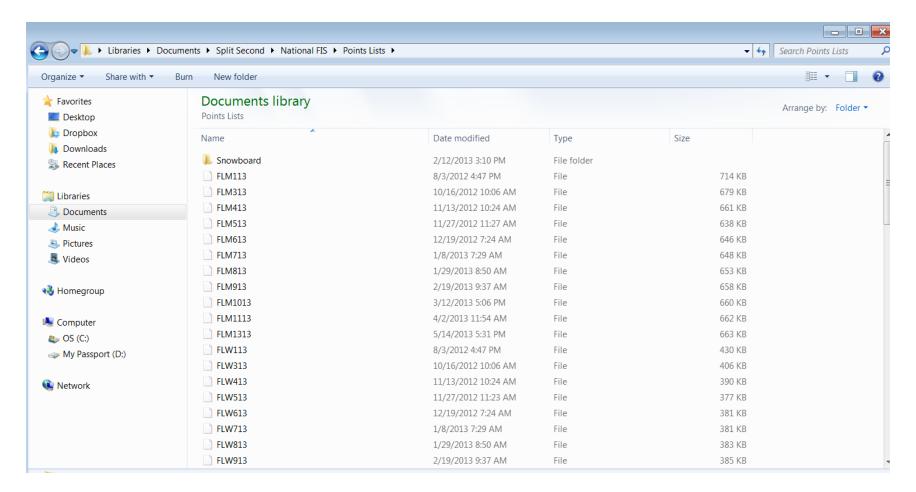
Notice location of actual software.

CONTENTS OF SOFTWARE



Notice location of "working files"...it is different than that of the software. Recommend DropDownComboBox(es) be deleted on a regular basis.

CONTENTS OF POINTS LIST PORTION OF SOFTWARE



Working Files - Points List: If you have to reload a list, delete all copies: M / W / ZIP.

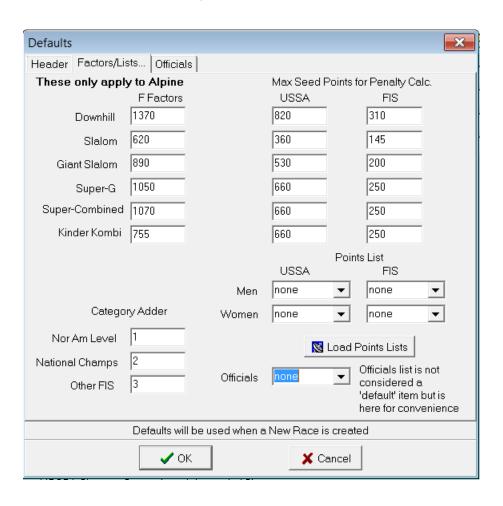
DEFAULTS: HEADER

Defaults	×
Header Factors/Lists Offici	als
Governing Body Gov Body Abrev. Country (3 chars) State Division Club Name Ski Area Name Timing	U.S. SKI AND SNOWBOARD ASSOCIATION USSA State Set to USSA etc. Set to Canadian Settings
Defaults v	vill be used when a New Race is created
✓	OK X Cancel

Header data in the Defaults will be used to create ALL your races.

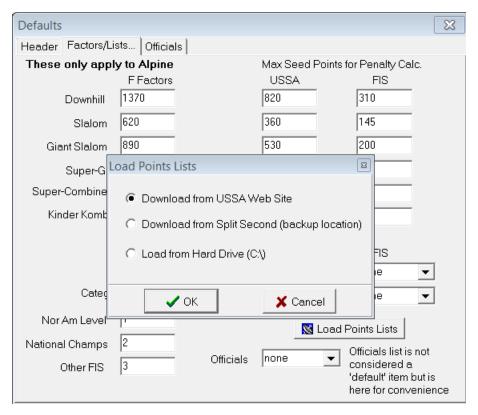
When keying in data, remember to use "TAB" key (not "ENTER" key)
to exit data fields.

DEFAULTS: FACTORS/LISTS



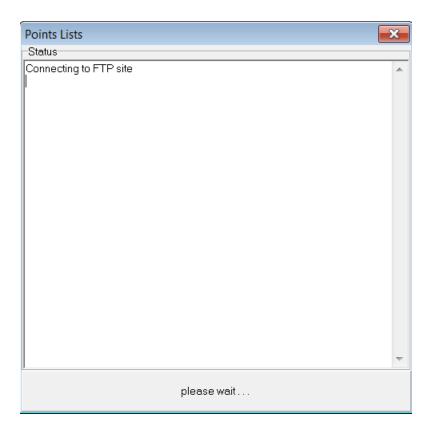
Verify your defaults, e.g. Factors/Max Seed Points at the beginning of every season. Category adders may change; Points Lists will change.

LOADING POINTS LISTS



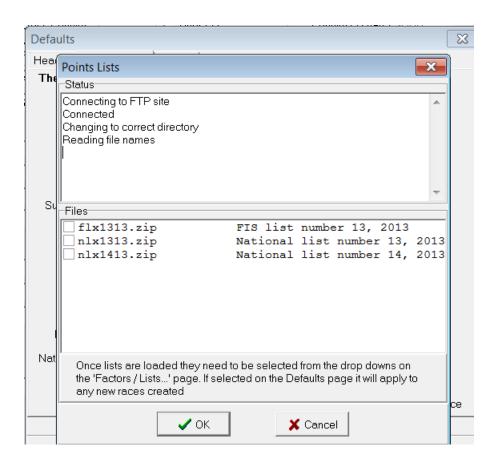
Using the "default" page to load your Points Lists. (You must be online to use this option!)

ONLINE OPTION



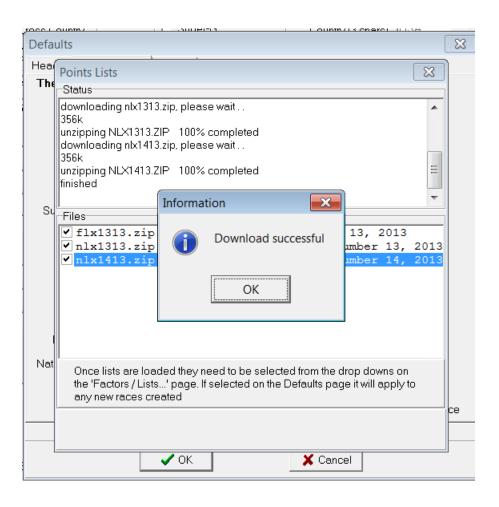
Software actually connects to USSA ftp site for retrieval and loading.

MAKE YOUR SELECTION(S)



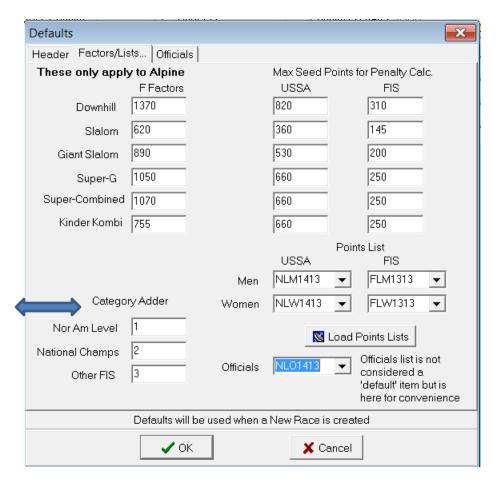
Make your selection (multiple selections possible). by clicking the box next to the appropriate list and select "OK" to continue.

YOU ARE INFORMED OF PROGRESS



Select "OK" & continue.

SELECT THE LISTS YOU NEED



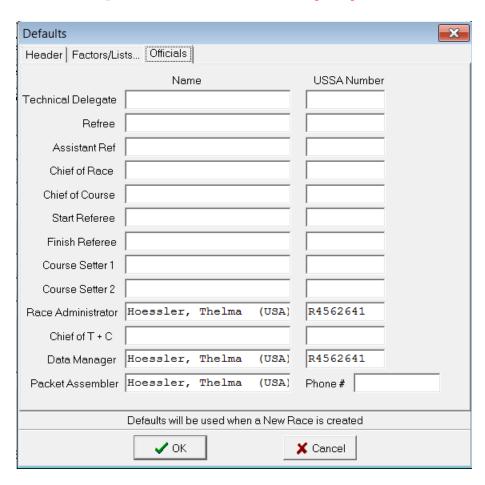
Category Adder is required only for FIS events. Adders are listed on cover page of each FIS List.

Return to the "Factors/Lists" Default page & select the lists you want to use: NLM = National Men; FLM = FIS Men; NLO = USSA member Officials

DM & TC: Software & Points

- All computers involved in the timing/scoring/documentation of an event should be running the <u>same software version</u>
- All computers involved in the timing/scoring/documentation of an event must have current Points Lists loaded because transferred race files only contain keyed data; they do not contain accessible copies of the Points Lists. Identical data access is required if timing personnel have to make a change in the race file: e.g. insert a competitor, change an official.

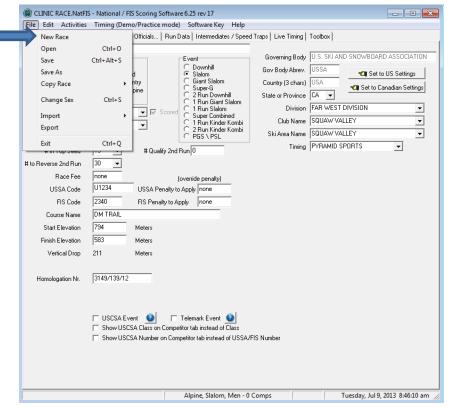
DEFAULTS: OFFICIALS



Use this page only if you will be using the same officials for all your events.

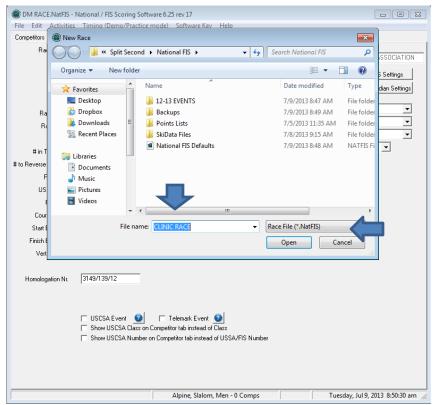
CREATE YOUR RACE

Select "New Race"



Name Your Race. Use a name that is easily identifiable, e.g. MSL 01Dec.

Notice "NatFIS" extension



HEADER PAGE: USSA EVENT

	CLINIC RACE.NatFIS	S - National / FIS Scoring Software 6.25 rev 17	
		Timing (Demo/Practice mode) Software Key Help	
	Competitors Header	Factors/Lists Officials Run Data Intermediates/Speed Traps Live Timing Toolbox	
	Race Name	Discipline Alpine C Alpine C Snowboard C Cross Country C Masters Alpine C Freestyle Downhill C I Run Glalom C Super-G C 1 Run Slalom C Super-G C 2 Run Downhill C 1 Run Gland C Super-G C 1 Run Slalom C Super-G C 2 Run Downhill C 1 Run Gland C 2 Run Downhill C 1 Run Gland C 2 Run Downhill C 1 Run Gland C 2 Run Downhill C 3 Run Slalom C 3 Run Slalom C 4 Sected C 5 Run Downhill C 1 Run Slalom C 5 Run Slalom C 6 Run Slalom C 7 Run Slalom C 8 Run Slalom C 8 Run Slalom C 9 Run Slalom C	
	Race Level	2 Run Kinder Kombi	
	Race Date	7/ 6/2013 VICE PGS (PSL Cuto Name Ski Area Name	
USSA Code is	#in Top Seed	30 ▼	O
an alpha+4-digit	# to Reverse 2nd Run	30 🔻	Cour
	Race Fee	none (override penalty)	Hom
number assigned \leftarrow	USSA Code	USSA Penalty to Apply none	
by USSA for all USSA events.	Course Name Start Elevation Finish Elevation Vertical Drop	Meters Meters Meters	is ob Hom Repo Finis
	Homologation Nr.		are
		USCSA Event	the '
		Alpine, Slalom, Men - 0 Comps jday, Jul 5, 2013 11:27:21 am	

Course Name & Homologation No. is obtained from Homologation Report. Start & Finish Elevations are verified by the TD.

Use this page to insert any data not carried over from defaults.

Name of race noted in this area must match the name used in the Schedule Agreement.

HEADER PAGE: FIS EVENT

	420	
	_	tFIS - National / FIS Scoring Software 6.25 rev 17
		es Timing (Demo/Practice mode) Software Key Help
		Factors / Lists Officials Run Data Intermediates / Speed Traps Live Timing Toolbox
	Race Name	The second state of the se
FIS Code (codex) is a 4- digit number assigned by FIS.	Race Level Race Date # in Top Seed # to Reverse 2nd Run Race Fee USSA Code Course Name Start Elevation Finish Elevation Vertical Drop Homologation Nr.	Discipline Alpine State or Province Fire Syle Ty 6/2013 # Qualify 2nd Run 0 Super Governing Body Governin
		Show USCSA Number on Competitor tab Instead of USSA/FIS Number
		Alpine, Slalom, Men - 0 Comps jday, Jul 5, 2013 11:50:10 am //

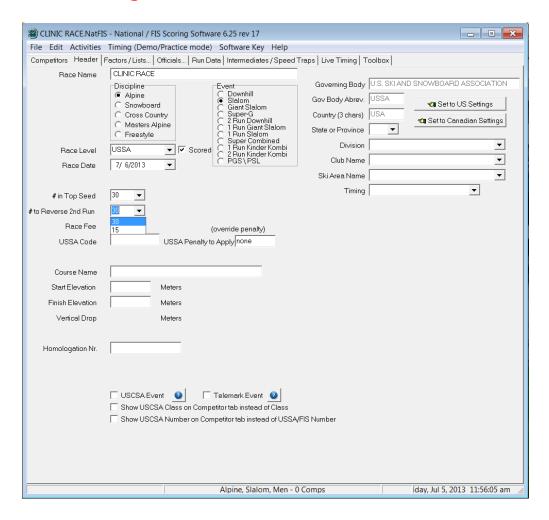
Note additional requirements for a FIS event.

OTHER FIS OPTIONS

CLINIC RACE.NatF	S - National / FIS Scoring Software 6.25 rev 17
File Edit Activities	Timing (Demo/Practice mode) Software Key Help
Competitors Header	Factors / Lists Officials Run Data Intermediates / Speed Traps Live Timing Toolbox
File Edit Activities	Timing (Demo/Practice mode) Software Key Help
Vertical Drop Homologation Nr.	USCSA Event Telemark Event Show USCSA Class on Competitor tab instead of Class Show USCSA Number on Competitor tab instead of USSA/FIS Number
	Alpine, Slalom, Men - 0 Comps iday, Jul 5, 2013 11:53:24 am

Note the additional options available for FIS events!

15 or 30: JURY MAY CHANGE



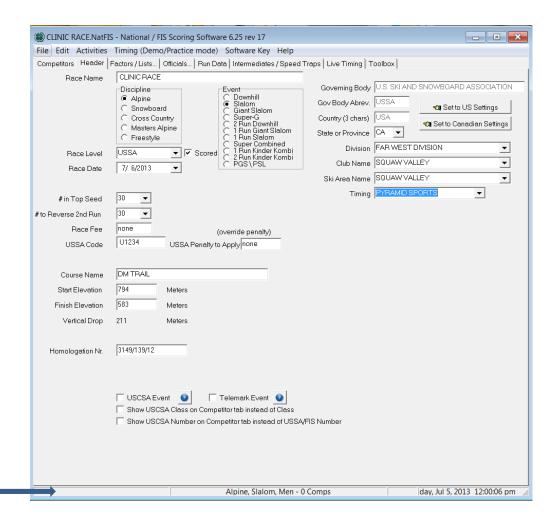
This box tells the software how many racers will be reversed in the second run of a <u>scored</u> event.

TIMING: EQUIPMENT or TIMING COMPANY NAME

CLINIC RACE.NatFIS	5 - National / FIS Scoring Software 6.25 rev 17
_	Timing (Demo/Practice mode) Software Key Help
	Factors / Lists Officials Run Data Intermediates / Speed Traps Live Timing Toolbox
Race Name Race Level Race Date	CLINIC RACE Discipline C Alpine C Snowboard C Cross Country C Masters Alpine C Freestyle USSA V Scored Event C Downhill C Slalom C Giant Slalom C Super-G C PRun Downhill C 1 Run Giant Slalom C Super-G Super-Combined C 1 Run Slalom C Super-Combined C 2 Run Downhill C 1 Run Kinder Kombi C 2 Run Kinder Kombi C 2 Run Kinder Kombi C 2 Run Kinder Kombi C 3 Run Kinder Kombi C 3 Run Kinder Kombi C 4 Run Kinder Kombi C 5 Run Kinder Kombi C 5 Run Kinder Kombi C 6 Run Kinder Kombi C 8 Run Kinder Kombi C 8 Run Kinder Kombi C 9 Run Kinder Kombi C 1 Run Kinder Kombi C 1 Run Kinder Kombi C 2 Run Kinder Kombi C 2 Run Kinder Kombi C 3 Run Kinder Kombi C 4 Run Kinder Kombi C 5 Run Kinder Kombi C 5 Run Kinder Kombi C 6 Run Kinder Kombi C 8 Run Kinder Kombi C 8 Run Kinder Kombi C 8 Run Kinder Kombi C 9 Run Kinder Kombi C 1 Run Kinder Kombi C 2 Run Kinder Kombi C 2 Run Kinder Kombi C 3 Run Kinder Kombi C 4 Run Kinder Kombi C 5 Run Kinder Kombi C 5 Run Kinder Kombi C 6 Run Kinder Kombi C 7 Run Kinder Kombi C 8 Run Kinder Kombi C 9 Run Kinder Kombi C 1 Run Kinder Kombi C 1 Run Kinder Kombi C 2 Run Kinder Kombi C 2 Run Kinder Kombi C 3 Run Kinder Kombi C 4 Run Kinder Kombi C 5 Run Kinder Kombi C 6 Run Kinder Kombi C 7 Run Kinder Kombi C 8 Run Kinder Kombi C 9 Run Kinder Kombi C
# in Top Seed # to Reverse 2nd Run Race Fee USSA Code Course Name Start Elevation Finish Elevation Vertical Drop	Timing
Homologation Nr.	3149/139/12 USCSA Event Telemark Event Show USCSA Class on Competitor tab instead of Class Show USCSA Number on Competitor tab instead of USSA/FIS Number
	Alpine, Slalom, Men - 0 Comps jday, Jul 5, 2013 11:58:49 am //

Select equipment being used or key in name of timing company.

HEADER INFO COMPLETE



This is a completed header for a Men's event. Click on "Alpine Slalom Men" to change race gender & key in required data for your Ladies' event.

OTHER CHANGE GENDER OPTIONS

In addition to clicking on the event description/competitor count at bottom of screen, you can also change to an alternate gender by:

- Keying "CTRL + S", or
- Selecting "FILE" / "Change Sex"

Any of these three options allows you to establish one file for both genders and quickly move between the two.

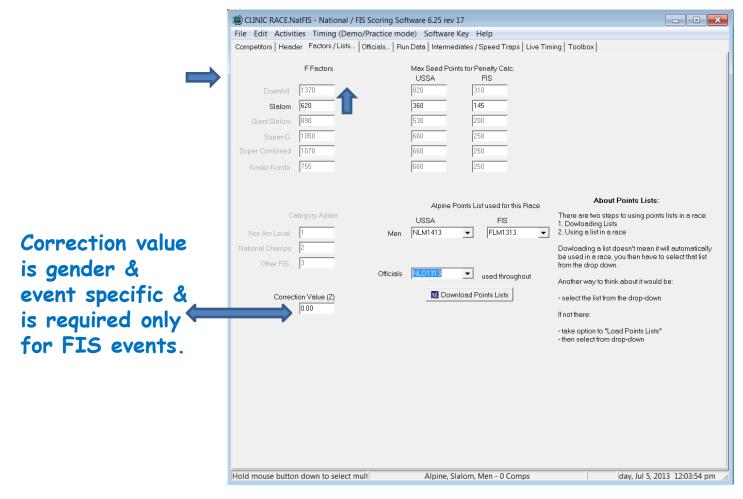
CREATE A RACER DATABASE

You would normally use entry forms to key in competitors' names:

- Individual card
- Team Entry
- FIS Entry (FIS events only)
- Events that choose to use online race registration systems will receive a race file for downloading into your software.

Regardless of system being used, YOU MUST VERIFY ALL COMPETITOR DATA AGAINST THE ORIGINAL SOURCE!

VERIFY YOUR POINTS LISTS DEFAULTS



Prior to inserting (keying in) your competitors, verify that you are using the correct Points Lists:

Select "Competitors" & then select "Factors/Lists"

COMPETITORS' ENTRIES

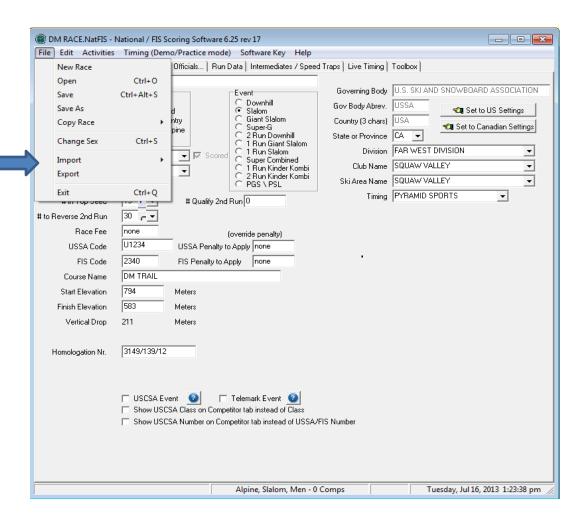
- Entries in a non-FIS event are made by:
 Individuals using USSA Entry Cards
 Teams using Team Entry Form
 On-line Race Registration Systems
- Entries in a FIS event are made by:
 Teams (Nations) using FIS Entry Form
 On-line Race Registration Systems (FIS Entry Form still required)

ONLINE RACE REGISTRATION SYSTEMS

If an ROC chooses to use an Online Race Registration System, a file either in TXT or CSV format will be provided. After importing the file into the computer, the DM/RA:

- will be responsible for verifying competitors' data
- will be responsible for updating points, if required
- may have to combine data from individual files in order to create one "Competition Database"

IMPORTING A RACE REGISTRAION FILE

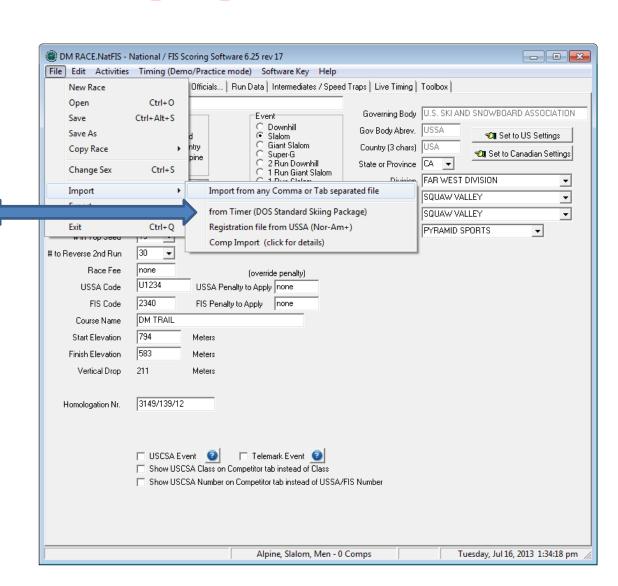


Select IMPORT

MAKE A SELECTION

Choose your source: Comma, Tab or USSA file.

When you make your selection, you will be allowed to select file and download as required.

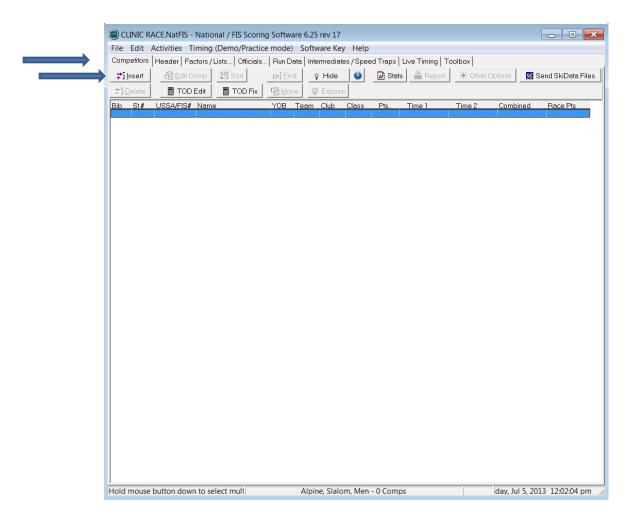


CREATE YOUR DM RACE FILE

If you have correctly installed and selected a Points List, you are now able to create a race file that you can use for the rest of this clinic.

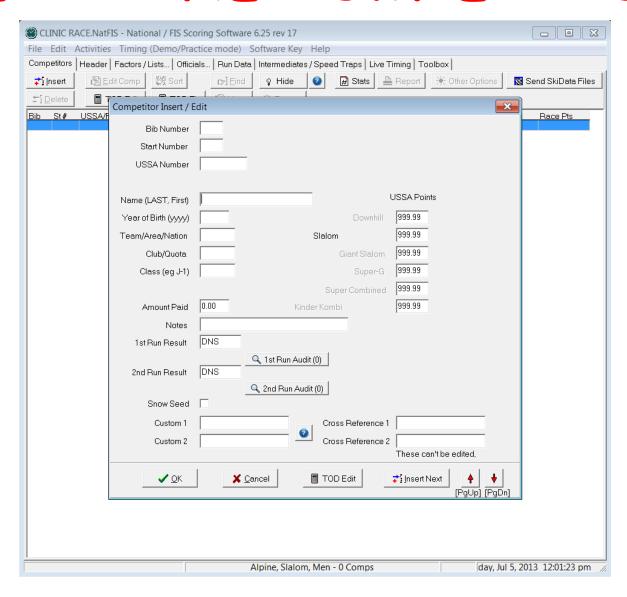
INSERT AT LEAST 35 RACERS
(Your Choice)

COMPETITOR INSERT

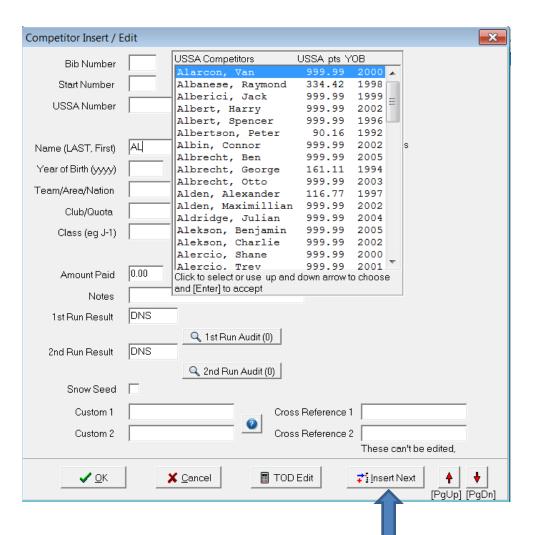


Select: "Competitors" & then select "Insert"

INSERT THE COMPETITORS

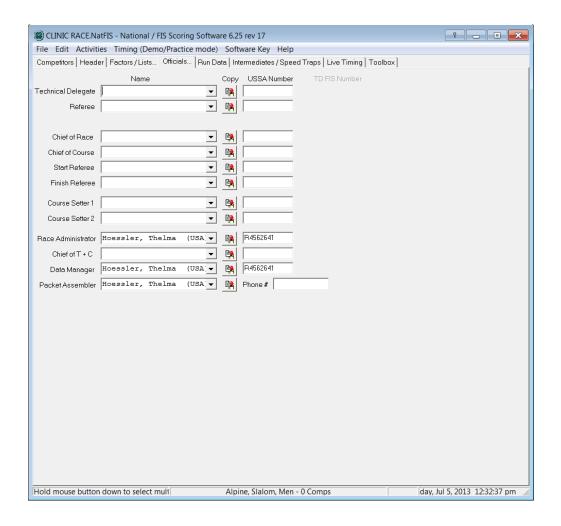


KEY IN FIRST FEW LETTERS OF LAST NAME & SELECT CORRECT RACER



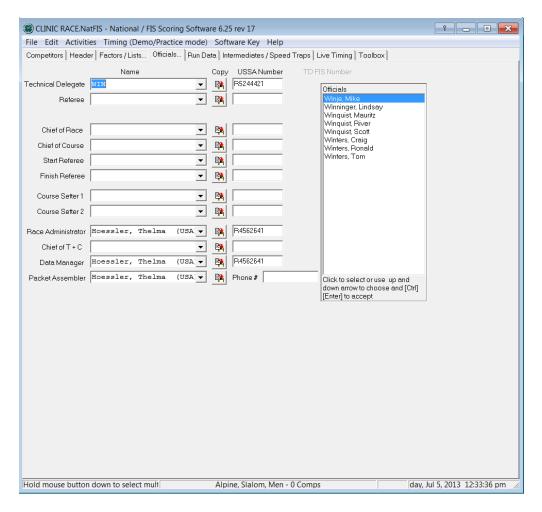
Select "Insert Next" for all subsequent entries.

KEY IN/VERIFY OFFICIALS



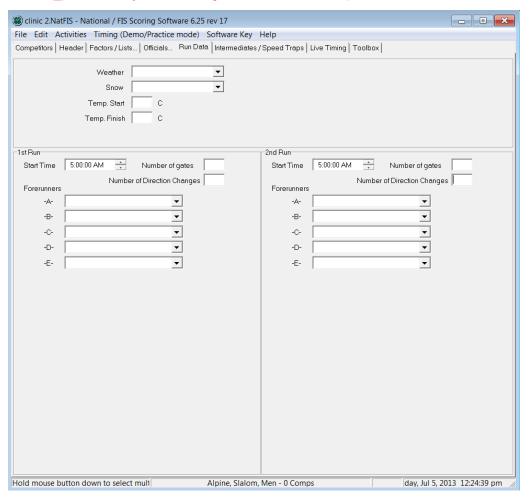
Prior to printing any documents, verify names, membership status and certification status for all officials.

KEYING IN OFFICIALS



System is the same as for inserting competitors: Key in a few letters of last name & make selection from the Dropdown Box.

KEY IN/VERIFY KNOWN RUN DATA



This page is where you key in 1^{st} and/or 2^{nd} Run information as well as Forerunners names: Key in Last Name, First Name & "TAB" (not "ENTER"), (USA is the default Nation).

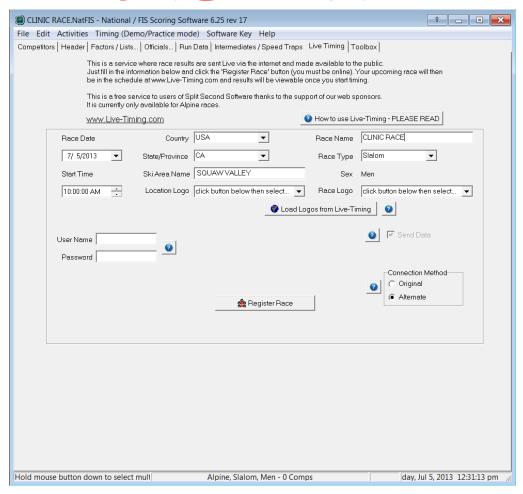
Refer to Computer Input Information: DM STUDY GUIDE, p.19

SET INTERMEDIATES

CLINIC RACE NatEIS - N	ational / FIS Scoring Soft	ware 6.25 rev 17			
SCLINIC RACE.NatFIS - National / FIS Scoring Software 6.25 rev 17 File Edit Activities Timing (Demo/Practice mode) Software Key Help					
Competitors Header Factors / Lists Officials Run Data Intermediates / Speed Traps Live Timing Toolbox					
	,		[
		Number of Intermediates none	▼		
Intermediates: You can have up to 6 intermediates in a timed Copy all settings for event. Once this is set to something other than 'none' you will see this screen from other additional options in the timing screen, be able to edit sex competitor's intermediate times and there will be new report options					
You must have a timer set in 'Timer Setup and Test' to access Input Mapping from this screen **Input Mapping speed traps: Not			Input mapping is used to set w are used for start/linish/interms speed traps. Note that speed are set on a separate tab	ediate and	
		Number of Speed Traps none	•		
Speed Traps are based on 2 inputs (photocells) set a specific distance apart. The inputs are defined in 'input an intermediate as the beginning of the speed trap. If done this way the management of intermediates will apply to the corresponding speed trap will result in a more accurate speed.					
	Speed Trap Length	Description	Speeds Rep	orted In	
Speed Trap 1	0.00 Feet	▼	Miles per ho	ur 🔻	
Speed Trap 2	0.00 "		П		
Speed Trap 3	0.00 "		П		
		If a description is given for a spe listed at the top of Intermediate F example would be 'speed at bo	Reports. An		
Hold mouse button down to	o select mult	Alpine, Slalom, Men - 0 Com	ps d	ay, Jul 5, 2013 12:29:53 pm	

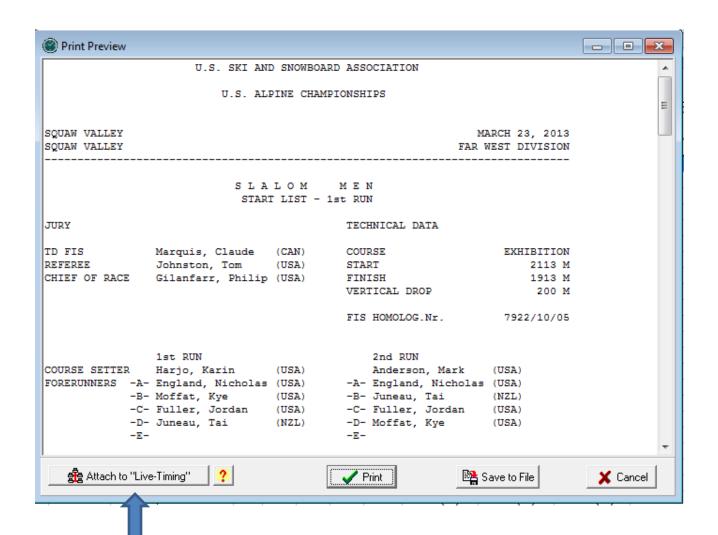
Verify this data with timing personnel. If they have the actual race file, they may wish to be responsible for this step.

VERIFY DATA & REGISTER RACE WITH LIVE-TIMING



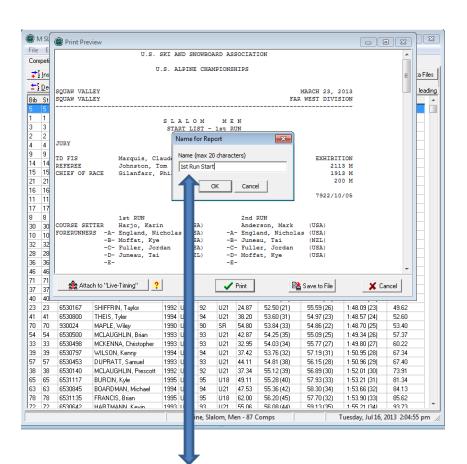
Great tool! If timing building does not have internet connection, the RA can upload times at the end of each run. Event/area logos can either be selected from available list or uploaded for your selection.

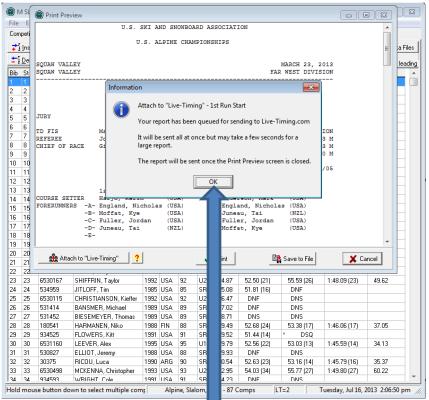
POST A REPORT



Make your selection

FINISH THE PROCESS

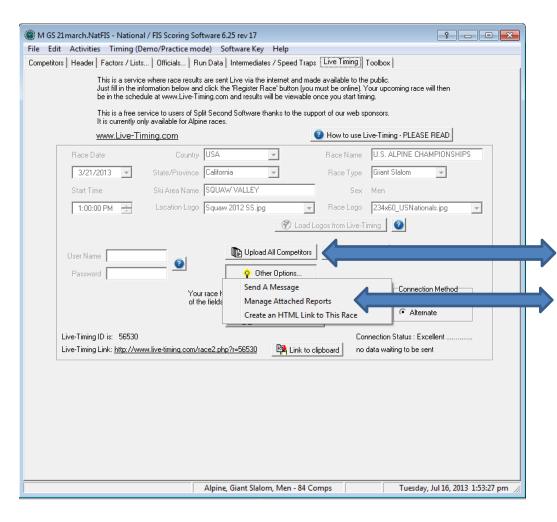




Name your Report

Click "OK" & Report will load

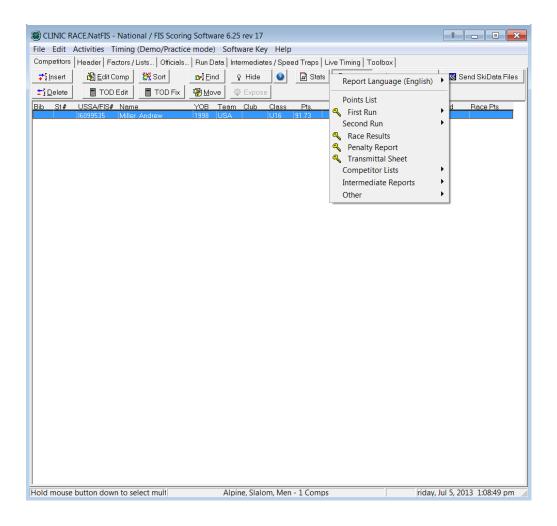
OTHER L-T OPTIONS



Upload competitors or update times.

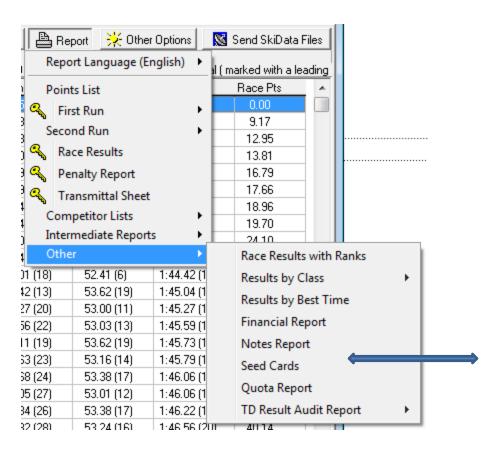
Post a Message: "Start Delayed", etc. or Delete posted Reports

REPORT OPTIONS



Surf the software and discover all of the options/lists available for use.

A REPORT OPTION: SEED CARDS



If your event requires "seed cards" (scored event), they can be quickly printed using this option.

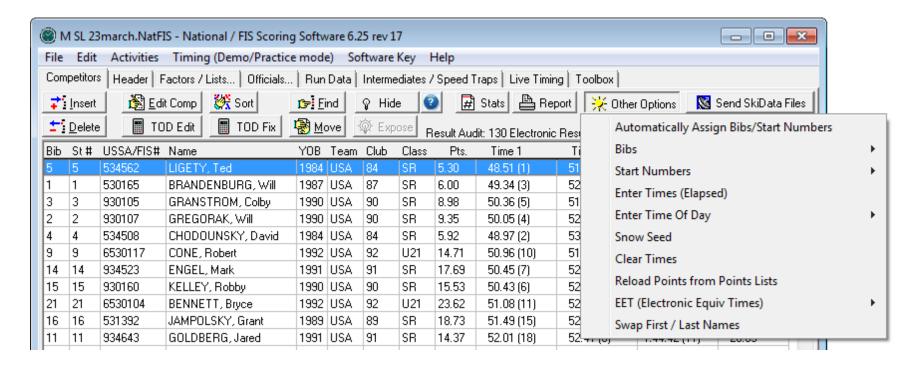
OTHER OPTIONS

Some of the options available are:

- Assigning bib/start numbers
- Keying in Time of Day (ToD) information
- Keying in elapsed times
- Selecting/auto-assigning Snow Seed
- Reloading Points List
- Keying in data for calculation of a Replacement Time: "EET"

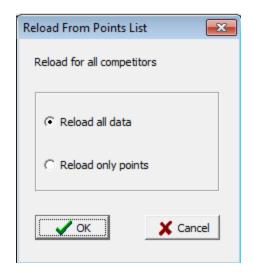
You will need to access some of these options for your DM race.

OTHER OPTIONS:



RELOADING POINTS FROM POINTS LISTS

Required when a new Points List becomes valid between events in a series or between DHT/DH race.



- "Reload all data": Reloads membership data, membership names, numbers, nations, etc., and may overwrite your additions; e.g. age class, corrected points, club, quota, notes and requires re-verification of your competition database.
- "Reload only points": only reloads the applicable Points List and is the preferred option

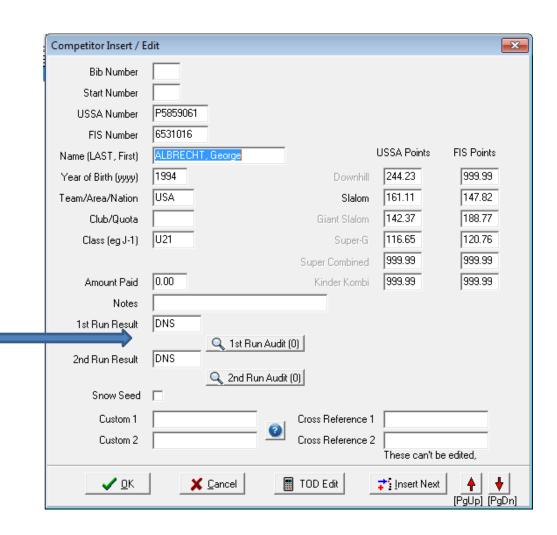
KEY IN 1ST RUN TIMES

- In a real race situation, times are electronically transferred from the timing equipment to the result computer
- Race documents are then either generated by that computer, or the race or timing file is exported to the <u>RA's</u> result computer via memory stick or e-mail attachment
- However, you are here to learn, so:
- Using Electronic Time Recording Form 1st Run:
 DM Study Guide, p. 25, key in 1st run data (times/status)
- Verify status of all DNS/DNF/DSQ competitors!

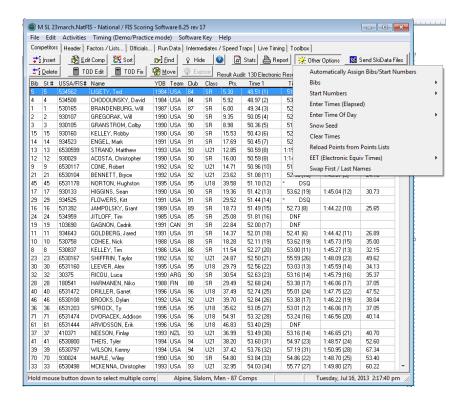
How many "options" are available that allow you to enter competitors' times?

MANUAL TIME ENTRY

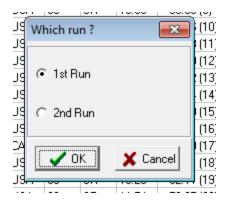
Times can be entered in the 1st or 2nd Run Result field, as required



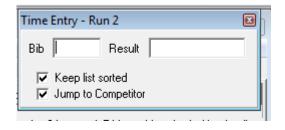
ADDITIONAL MANUAL ENTRY OPTION



Select a run:



Enter your data.



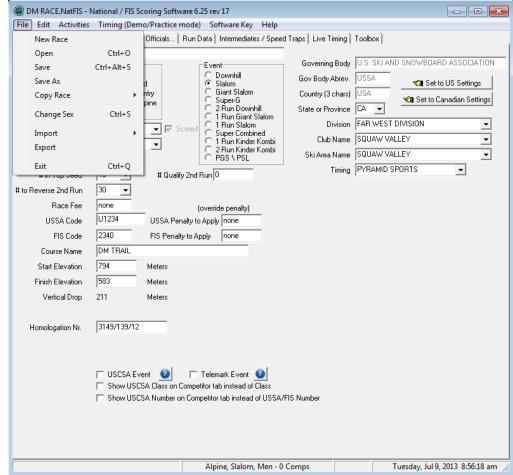
In "Other Options", you can select "Enter Times (Elapsed)

"FILE" OPTIONS



"Save": Saves file in current location.

"Save As":
Save file
with a
different
name, e.g. to
create a new
race.



"Import" /
"Export":
Send/retrieve
specific data,
e.g. Bib # +
Name to TC or
retrieve Bib # +
Time

"Copy Race": Preferred option for copying a race file* to memory stick.

*"Copy Race" option overwrites database of destination computer.

DATA ENTRY SYSTEMS (Using Race File)

- T&C staff use "Copy Race" option and saves it to a thumbdrive
- DM uses software to open copied race & overwrites original file using "Save As" option

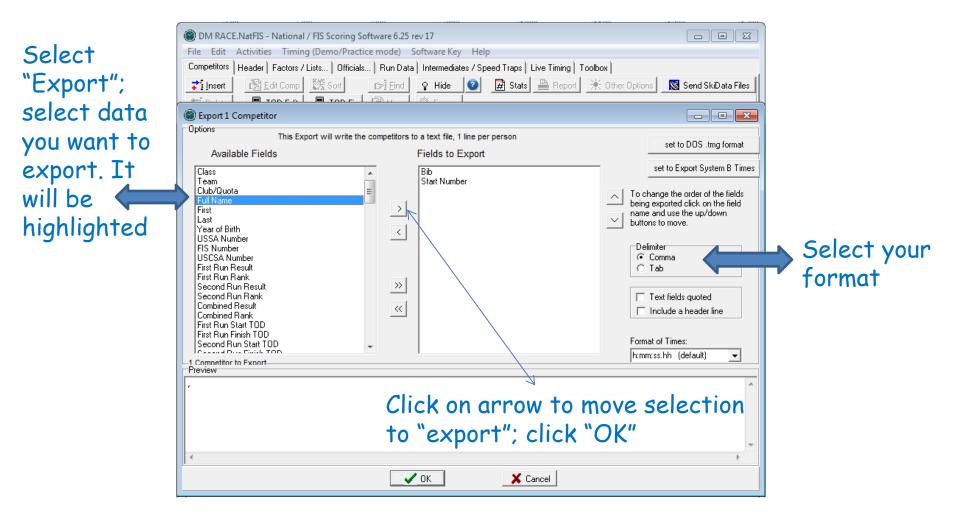
<u>OR</u>

- T&C staff attach correct NatFIS race file and email it to DM as an attachment
- DM uses software to open downloaded attachment & overwrites original file using "Save As" option

DATA ENTRY SYSTEMS (Using Export/Import)

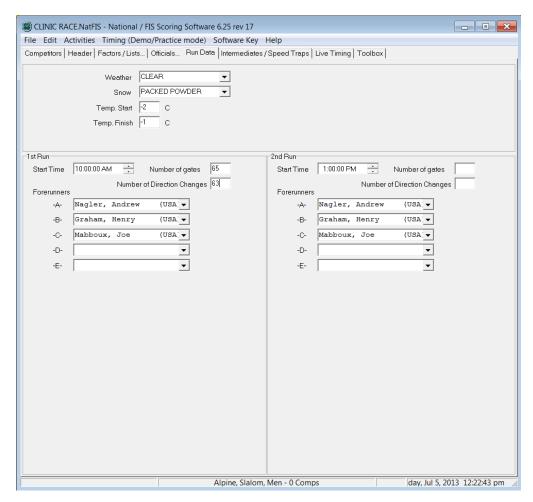
- If DM/RA chooses to not transfer the race file, the software's "Export Option" can be used to export specific data as required by timing personnel, e.g. Bib, Name, Club, Class
- The "Import Option" can then be used to import Bib and Time
- The "Import Option" only overwrites selected items.

TRANSFER DATA USING EXPORT / IMPORT



Import function is a reverse: Select "Import", select "Fields to Import" & click "OK"

KEYING IN 1ST RUN DATA



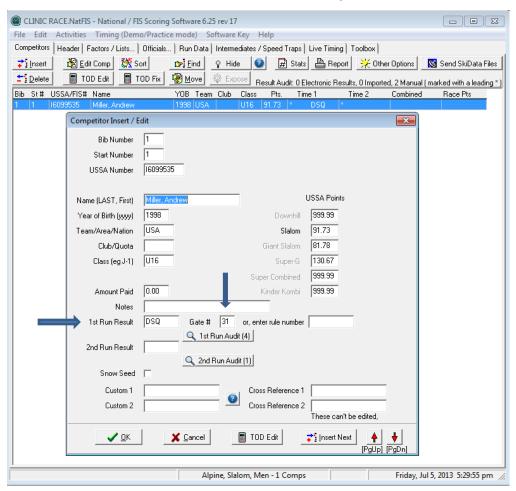
You have to return to this page to key in: Weather and Gate Counts (Temps are "air" temps at start area & finish area at the beginning of the race. If you are given temps in Fahrenheit, key in ##C and Celsius conversion will be calculated automatically.

EDITING COMPETITOR: KEYING IN A DSQ

CLINIC RACE.NatFIS - National / FIS Scorie						
File Edit Activities Timing (Demo/Practice mode) Software Key Help						
	s Run Data Intermediates / Speed Traps Live Timing Toolbox					
Zinsert	pri Find					
± Delete TOD Fix TOD Fix	<u>₩ Move</u> <u></u> <u> </u>					
Bib St# USSA/FIS# Name 1 1 16099535 Miller, Andrew	YOB Team Club Class Pts. Time 1 Time 2 Combined Race Pts 1998 USA U16 91.73 DNS DNS					
Competitor Insert / Edit						
Bib Number	1					
Start Number	1					
USSA Number	16099535					
Name (LAST, First)	Miller, Andrew USSA Points					
Year of Birth (yyyy)	1998 Downhill 999.99					
Team/Area/Nation	USA Slalom 91.73					
Club/Quota	Giant Slalom 81.78					
Class (eg J-1)	U16 Super-G 130.67					
	Super Combined 999.99					
Amount Paid	0.00 Kinder Kombi 999.99					
Notes						
1st Run Result	59.01					
2nd Run Result	DNS Q 1st Run Audit (0)					
	Q 2nd Run Audit (0)					
Snow Seed						
Custom 1	Cross Reference 1					
Custom 2	Cross Reference 2					
	These can't be edited,					
<u> </u>	X Cancel ☐ TOD Edit ☐					
,	Alpine, Slalom, Men - 1 Comps riday, Jul 5, 2013 5:01:13 pm					

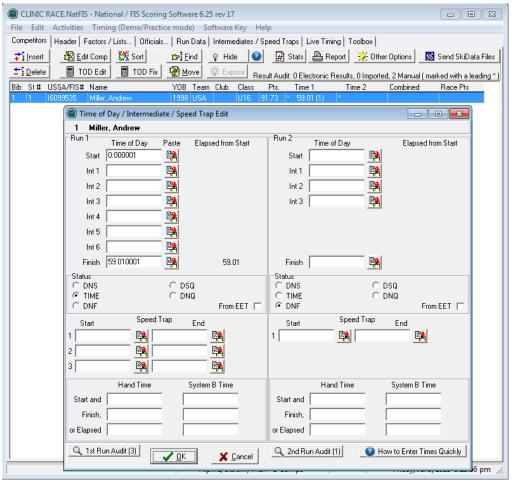
Refer to Report by the Referee - 1st Run: DM Study Guide, p 26

WHAT IS REQUIRED?



- Overwrite competitor's assigned time by keying DSQ.
- "TAB" (not "ENTER") to exit data field
- Key in GATE # where infraction occurred or RULE # violated
- "TAB" (not "ENTER") to exit data field

EDIT ToD: Change Status



Competitor's status can also be changed on this page; however it does not allow for input of infraction data: gate # or rule #

DOCUMENTS AFTER 1ST RUN

- After all 1st Run Data has been verified, print the following documents:
- 1st Run Result
- 2nd Run Start List: Prior to printing this document make sure that you have selected the correct amount of racers that will be flipped for the second run in a <u>scored</u> event: 15 or 30
- For <u>non-scored</u> events, please verify/default to region/division/state 2nd Run Start Procedures

If you are unsure of any of the procedures, ask for HELP!

KEYING IN 2ND RUN DATA

© CLINIC RACE.NatFIS - National / FIS Scoring Software 6.25 rev 17						
File Edit Activities Timing (Demo/Practice mode) Software Key Help						
Competitors Header Factors / Lists Officials Run Data Intermediates / Speed Traps Live Timing Toolbox						
Weather CLEAR ▼ Snow PACKED POWDER ▼ Temp. Start -2 C Temp. Finish -1 C						
1stRun	⊤2nd Run					
Start Time 10:00:00 AM : Number of gates 65	Start Time 1:00:00 PM 💠 Number of gates 65					
Number of Direction Changes 63 Forerunners	Number of Direction Changes 62					
-A- Nagler, Andrew (USA 🔻	-A- Nagler, Andrew (USA ▼					
-B- Graham, Henry (USA ▼	-B- Graham, Henry (USA. ▼					
-C- Mabboux, Joe (USA 🔻	-C- Mabboux, Joe (USA 🔻					
-D- ▼	-D- 🔻					
-E- ▼	-E- 🔻					
Hold mouse button down to select mult Alpine, Slalom,	, Men - 0 Comps day, Jul 5, 2013 12:23:27 pm					

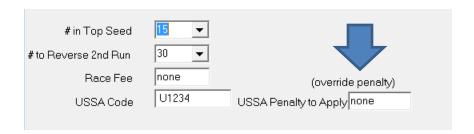
Refer to Computer Input Information: DM STUDY GUIDE p.28

KEYING IN 2ND RUN TIMES

- Using Electronic Time Recording Form 2nd Run:
 DM Study Guide, p. 29, key in second run times for each competitor
- Using Report by the Referee 2nd Run
 DM Study Guide, p. 30, verify all DNS/DNF/DSQ information!

DOCUMENTS AFTER 2ND RUN

- After all 2nd Run Data has been verified, print the following documents:
- Unofficial Results
- Official Results: Prior to printing this document, verify that you do not have to input an applied Penalty correction.



What is an "applied Penalty"?

The Penalty for "scored events" is calculated by the software and is based on known criteria: event Factor, competitors' seed points, competitors' times, etc.

For some events, a minimum Penalty must be applied: e.g. races that do not meet technical standards, penalties that calculate below accepted minimums, etc.

For these few instances, keying in an "applied Penalty" overrides the computer's calculation. If no override is required, no data needs to be keyed in at this location on the Header page.

RESULTS & PENALTY:

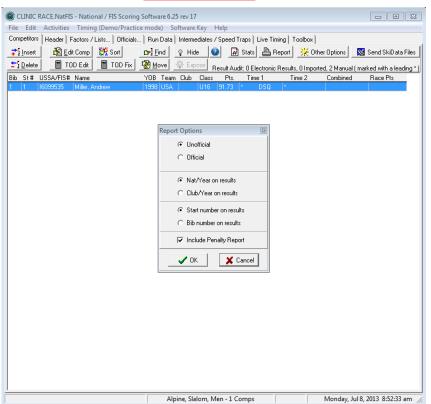
Verify accuracy prior to transmission of XML file

- Print results by class (for awards)
- Prior to printing signature copy, verify all data: header, transmittal/codex, date, etc.
- Verify accuracy of Penalty (if required)
- Select and print Official Results in formats required by level of event

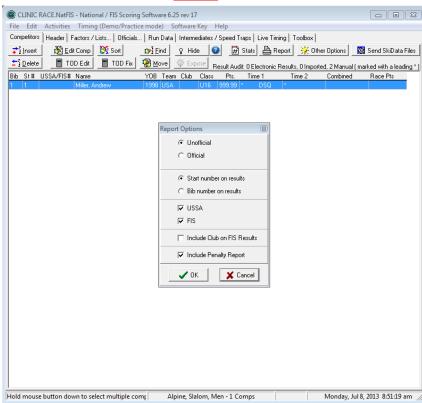
If all result formats are not visible, DPI (dots per inch) adjustment may be required (Control Panel/Display)

AVAILABLE FORMATS

USSA NON-FIS EVENT



USSA <u>FIS</u> EVENT



Bib numbers for DNS, DNF, DSQ competitors noted on Report by the Referee must agree with those listed on the generated race results (paper or XML). Please format printing of results as follows:

- Select print option: "Start number on results" if first-run start numbers agree with actual bib numbers.
- Select print option: "<u>Bib number on results</u>" if you <u>do not</u> have a complete set of bibs or if you have inserted a bib number out of running order.

RACE DAY SITUATIONS

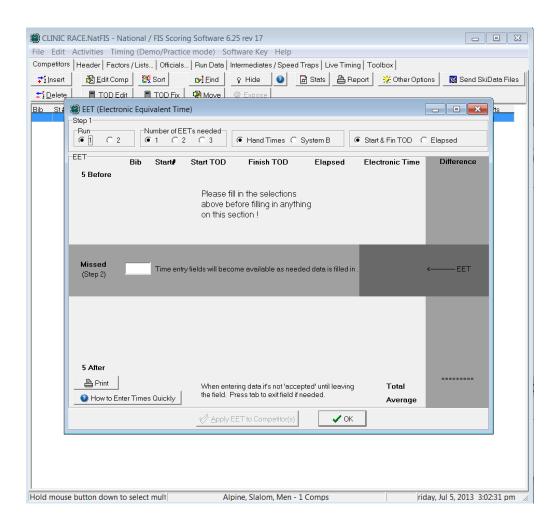
- Why is data backup critical?
- What is the difference between non-scored events & scored events? e.g.
 Start Lists & Results
- Do I need 2 separate race files? One for each gender?
- How do I use today's event to create tomorrow's event?
- After the first run, a racer is given a provisional second run start that is not accepted by the Jury. Where do I key in the DSQ information?
- I called the HELP DESK and they've requested I send the race file! THE WHAT? WHERE IS IT? HOW DO I DO IT?
- Software keeps "freezing". WHY?
- Why do I have to verify all data against the original source: USSA for USA data & FIS for FIS data.
- Why can't I download the FIS List directly from the FIS website?
- I downloaded a "corrected" Points List, but the Points haven't been corrected. What do I have to do to get the corrected list?
- The "print" screen isn't showing all available options! I know they're there!
 What can I do?

REPLACEMENT TIME (EET)

Calculation of a Replacement Time (also known as an Equivalent Electronic Time) is normally the responsibility of the Chief of Timing or his/her assistant.

However, due to *force majeure*, the assistance of the DM/RA may be required.

SOFTWARE'S "EET" TOOL



HINTS!

If time permits, use Electronic Time Recording Form and Start & Finish Timekeeper Recording Forms: **DM Study Guide p. 32-34**, and calculate a replacement times (EET).

- Do NOT use Forerunners' times
- Do <u>NOT</u> use DNF competitor's start times
- When times are in close proximity, the system allows for calculation of multiple replacement times
- <u>DO NOT</u> wait until race day to learn how to use this or any of the many other useful tools provided by this or any other software!

VERIFICATION ITEM

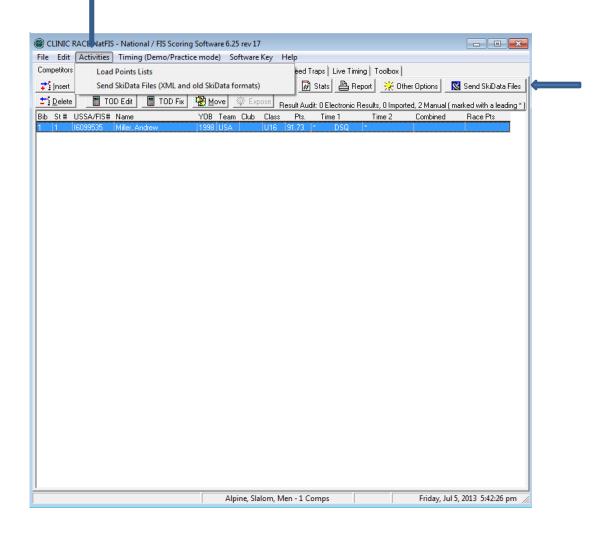
- Prior to submitting your results XML file, you must verify all keyed data.
- The software prepares a "Transmittal Report" based on data you have keyed into your database.
- Print the "Transmittal Report" and verify the data it contains...especially useful for verifying Officials names.
- If an error is found, rekey the data & reprint the report.

TRANSMITTAL REPORT SAMPLE

XX RACE RESULT TRANSMITTAL SHEET

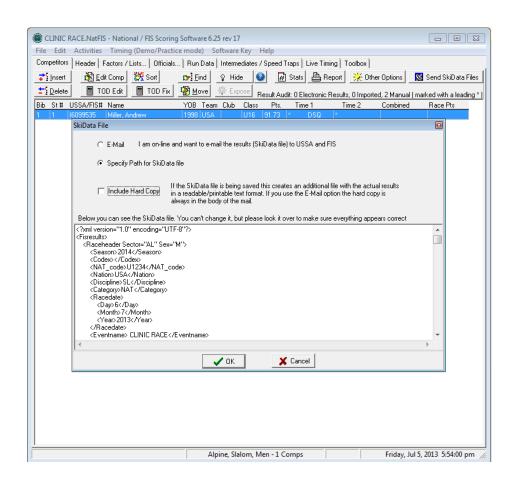
U.S. ALPINE CHAMPIONSHIPS SQUAW VALLEY FAR WEST DIVISION F0117 Slalom March 23, 2013 USA1672.723 Please Check One Of The Following: Race Race As Scheduled Cancelled Changed The data shown above is based on the alpine schedule agreement for this race. The race name, sanction type and race code number can only be changed by USSA upon submission of a new schedule agreement. Changes of the organizer also require a new schedule agreement. Please contact the alpine technical office Make any appropriate changes in date held, race location, sex and discipline held by crossing out the information shown and writing in the correct information in the changed race information below. All race results must be forwarded promptly with this form. Be sure that all changes from the original schedule agreement are shown below. This form must be returned for this race if this race is cancelled. Retain for later use only if this race has been postponed to a definite future date. Changed Race Info.: Date Event Held Location Event Held Sex Run In This Race ___ Discipline Of Race __ (please use reverse if further explanation needed) This race was supervised by the following USSA member Officials and Coaches: Referee Johnston, Tom I2830446 Chief of Race Gilanfarr, Philip (USA) F4912309 Chief of Course Schiessl, David (USA) F6314590 Start Referee Russell, Jimmy (USA) F5301072 Finish Referee Joslin, Richard To(USA) F3158045 Harjo, Karin Course Setter Run 1 (USA) P5883400 Course Setter Run 2 Anderson, Mark (USA) A4581179 Race Administrator Hoessler, Thelma (USA) R4562641 (USA) Chief of T & C Schram, Lucretia F6019277 This race shall be valid for ussa points scoring as reported (if No, please submit TD report) TD - Marquis, Claude (CAN) USSA# Date Person assembling results packet: Hoessler, Thelma (USA) Ph#: 505-699-0270

CREATING & SENDING THE "XML" FILE



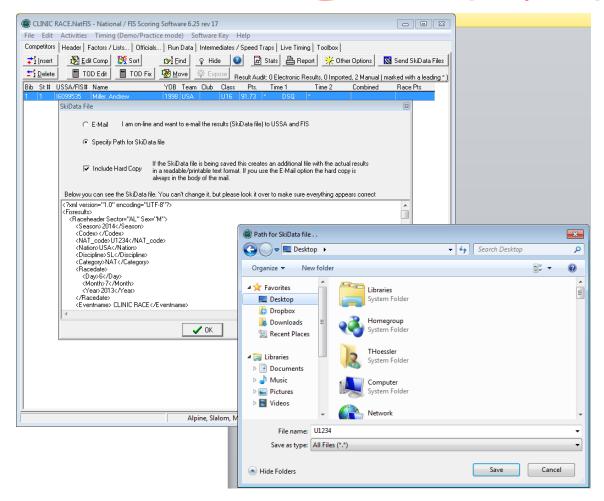
There are 2 areas that allow you to create this file.

WHAT IS AN "XML" FILE?



The "XML" file is a data string file that contains all the information related to the race: Header, Officials, Forerunners, Weather, Competitor Data, Times, etc.

SAVING THE XML FILE



Save to Desktop or other easily identified location.

REVIEWING THE XML FILE

When the XML file is shown:

- Select major areas, e.g. transmittal/codex #'s, penalty, if applicable, winner + his time, DSQ's, etc., and verify their accuracy
- If errors are found, return to the applicable input page and make corrections
- Re-create & re-verify XML file

Making corrections to keyed data is the recommended method. Improper editing of an XML file can damage the XML file and cause issues.

SAVED & LOCATED: Now What Do I Do With It?

Create e-mail, attach and send one of the following, as required by level of event – note differences in formats:

USSA non-FIS Event - <u>alpineresults@ussa.org</u> (Use USSA transmittal # as subject of e-mail:



Alpha character + 4 #'s: U1234)

FIS Event - alpineresults@fisski.ch

alpineresults@ussa.org



(Use Nation + FIS 4 codex # as subject of e-mail: *USA2340*)

- Attach only ONE XML file per transmission!
- If "Include Hard Copy" not deselected, do not attach the hard copy!

HOW IS THE XML FILE USED?

- Electronic submission of race result files in XML format simplifies result processing
- When an XML result file is submitted in the correct format to the correct auto-scoring system, the race results are quickly posted to the applicable websites: USSA and FIS
- Auto-scoring systems allow USSA and FIS to publish updated Points Lists at more frequent intervals
- Updated Points Lists allow seeding that more accurately portrays an athlete's ability

SUGGESTIONS

Prior to your first event:

- Review DM Study Guide
- Review all software options
- Practice all DM procedures
- Establish contact with an experienced DM/RA who is willing to help you solve issues that may occur